



**By-law Enforcement Committee Meeting Briefing Note  
Prepared for the February 27, 2023 Action Sandy Hill Board Meeting**

An email was circulated to the ASH Board of Directors of my intentions to revive the ASH By-law Enforcement Committee.

A virtual meeting with myself, Jennifer Therkelsen (Program Manager, Enforcement of the City of Ottawa's By-law and Regulatory Services) and Roger Chapman (Director of the City of Ottawa's By-law and Regulatory Services) took place on February 16, 2023. The purpose of the meeting was to introduce myself to the team, make them aware of my intentions to revive the ASH By-law Enforcement Committee and how we can work together. During our discussion, Jennifer did mention that she would be happy to attend Board meetings when available and if items needed to be address. I did let her know that I would provide as much notice as possible in advance to ensure her availability as well as briefing her regarding any issues so that information can be gathered if needed prior to the Board meeting.

Appendix A to this committee report includes data provided from the Program Manager, Enforcement of the City of Ottawa's By-law and Regulatory Services for the time period October 1, 2022 to December 31, 2022 in Sandy Hill. I would like to acknowledge the work that Jennifer and her team put in to gathering and providing this data. The data is shared with the Councillor's office on a quarterly basis and is provided approximately 10-15 days after the quarter is completed.

Thank you to Cathy for suggesting a write up be put into the February newsletter. Inquiries regarding the committee have already begun to come in.

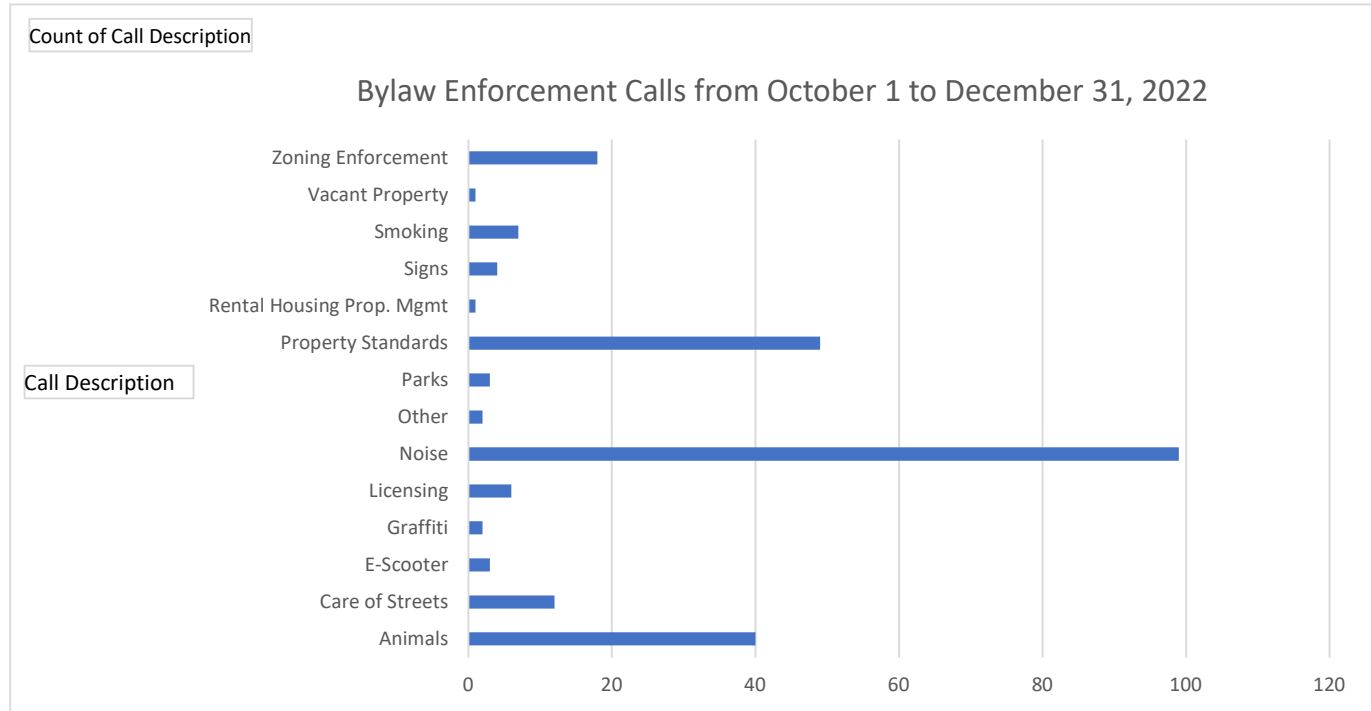
Next steps for the ASH By-law Enforcement Committee:

- 1) Garner interest in the committee with Board members and community members
- 2) Hold the first committee meeting
- 3) Finalize membership
- 4) Find and finalize the committee terms of reference

Jessica Silburt

Appendix A

Count of Call Description	
Call Description	Total
Animals	40
Care of Streets	12
E-Scooter	3
Graffiti	2
Licensing	6
Noise	99
Other	2
Parks	3
Property Standards	49
Rental Housing Prop. Mgmt	1
Signs	4
Smoking	7
Vacant Property	1
Zoning Enforcement	18



\*Call could be actual call to 311 or ticket submitted in City of Ottawa app