



Sandy Hill Community Centre

ASH Board of Directors Meeting Minutes

May 27, 2019

In attendance: Susan Young, Chad Rollins, Joel Mader, John Verbaas, Jeremy Silburt, Megan Reilkoff, Paula Tchen, David Elden, Seetal Sunga, Michael Barnes, Cathy Major.

Guests – Jan Finlay, Jane Waterston.

Regrets: Anthony Friend and Larry Newman

1. Ruweida Shire, Volunteer of the Year was presented with the Volunteer of the Year plaque upon which her name will be inscribed. Photos were also taken of Ruweida with the Board members.

2. **Call to order:** Call to order at 7:15 pm followed by round table introduction of all Board members and guests.

3. **ASH Executive and Committees:** Workplans and milestones for each of the ASH Committees were reviewed. The Bylaw Committee was renamed Community Environment Committee. In camera, the Board Executive and Committee Chairs were filled as follows:

EXECUTIVE	
President	Susan Young
Past President	Chad Rollins
Secretary	Cathy Major
Treasurer	Megan Reilkoff

COMMITTEE	CHAIR	SUPPORT
Community Environment <i>Note 1</i>	Joel Mader	Larry Newman
Transportation	John Verbaas	Seetal Sunga
Town & Gown	Susan Young	Paula Tchen
Membership	David Elden	Scott Williams – on-line memberships
Communications <i>Note 2</i>	Jeremy Silburt	Paula Tchen, Joel Mader, David Elden, Cathy Major
Planning & Heritage <i>Note 3</i>	Chad Rollins	Michael Barnes

Note 1: Community Environment will include noise, garbage, greening, member/resident relations and rental licensing.

Note 2: Communications will include the newsletter, social media, signage, outreach, community visioning for updating the Secondary Plan.

Note 3: Planning and Heritage will meet the 2nd Wednesday of every month. First meeting to be held on June 12 at 7pm. It was noted that planning will be the major focus of ASH in the coming year because of the R4 Review Phase 2, re-write of the City of Ottawa Official Plan, development in the neighborhood, etc.

4. Documents related to Directors: ASH By-laws and Conflict of Interest Policy were reviewed. Signed Conflict of Interest forms were collected by Susan. Directors asked to read responsibilities of Directors in the Ontario Not-for-profit Corporations Act. New directors asked to complete the Ontario Corporation Schedule A. **To be sent to the Compliance Section of the Ministry of Government and Consumer Services by the Secretary.**

5. Motions: 3 motions were unanimously passed at the meeting:

- \$375.00 contribution to the June 1 Sandy Hill Intergenerational Climate Picnic. Michael Barnes proposed, Seetal Sunga seconded.
- Up to \$200.00 for soil and mulch for the Sandy Hill Tree Group June 2 community gardens clean-up. David Elden proposed, Meagan Reilkoff seconded.
- \$1,400.00 honorarium to be paid to Diane Whalen, Architect, who will represent ASH on the City's Technical Review Committee on the R4 Zoning Review, Phase 2. Chad Rollins proposed, Cathy Major seconded.

6. Date of Next Meeting: June 17, 2019

7. Adjournment: The meeting was adjourned at 9:00 pm.