



Action Sandy Hill / Action Côte-de-Sable
 Meeting of the Board of Directors / Rencontre du conseil d'administration
 Monday 24 June, 2013/ le 24 juin, 2013
 Sandy Hill Community Centre / Centre communautaire de la Côte-de-Sable
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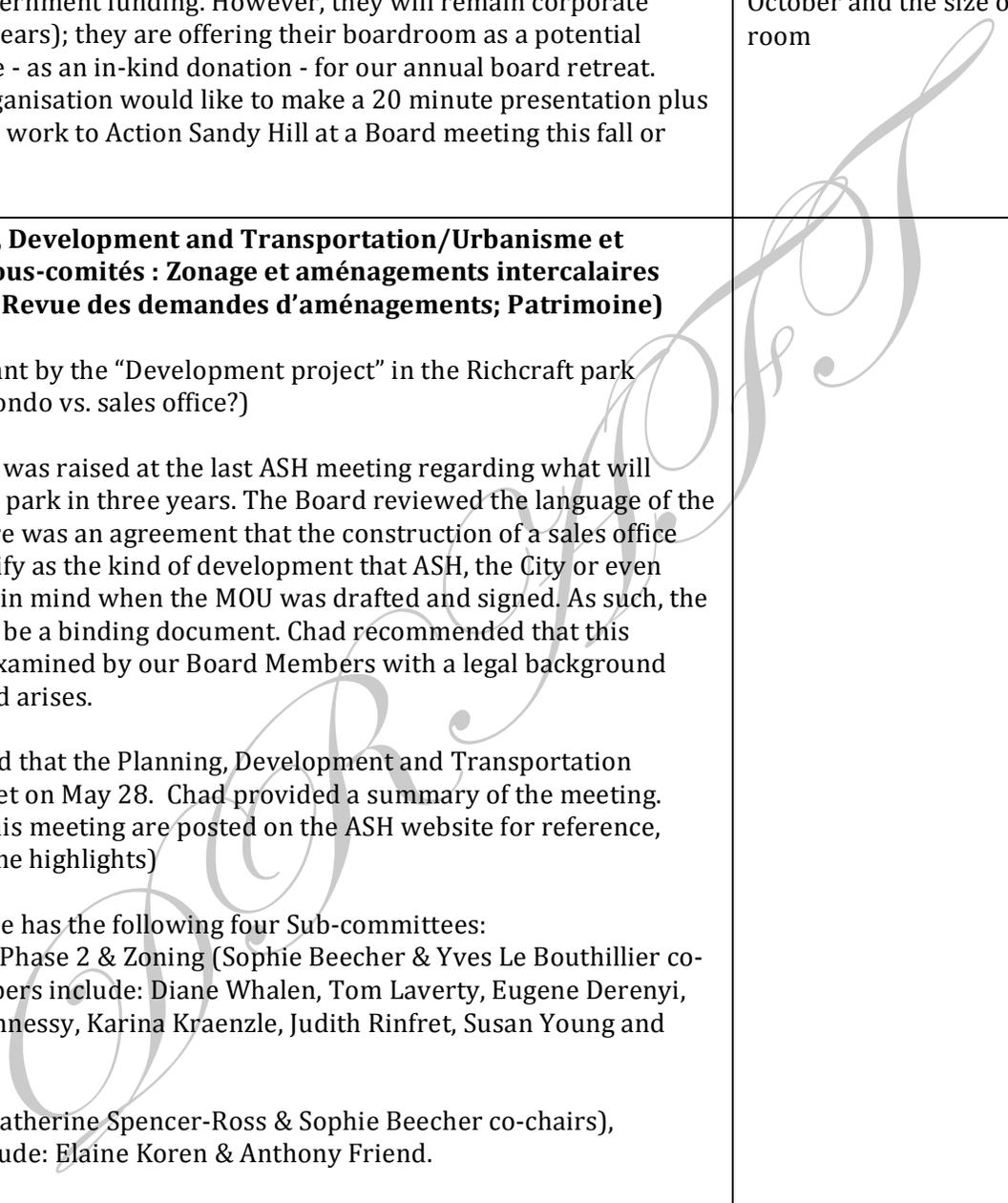
AGENDA ITEM	ACTION (Information, Discussion, Decision, Follow-up)
<p>Present / Présents:</p> <p>Sam Almsaddi, Eric Audet, Sophie Beecher, Christopher Collmorgen, Robert Forbes, Elaine Koren, Alice Kwong, Michael Marin, Suneeta Millington, Chad Rollins, Sally Southey</p> <p>Via phone: Yves Le Bouthillier</p> <p>Regrets/ Absents: Kyle Simunovic, Jane Gurr, John Verbaas, Christopher Hynes</p>	
<p>1. Welcome/ Bienvenue</p> <p>At 7:02 pm the meeting was called to order. Christopher welcomed Board Members and the residents in attendance. Board Members and residents introduced themselves in the traditional tour de table.</p>	
<p>2. Review and approval of agenda/Lecture et adoption de l'ordre du jour</p> <p>The following amendments to the agenda were proposed:</p> <p>Michael Marin asked that item 9d be reorganized as follows:</p> <ul style="list-style-type: none"> 1-Establishment of the committee -Composition of membership -ToRs 2-Appointment of co-chairs 3-Approval of priorities 4-Liability insurance 	

<p>And that under 9.b to bring a motion regarding 458 Nelson for the counselor to remove his delegated authority</p> <p>A request was made to discuss the Yard Sale under item 8-ASH BBQ</p> <p>Christopher asked that Item 7 – update on VP position - be dropped and discussed at the retreat under the topic of a larger discussion of all executive positions</p> <p>The proposition was moved by Bob and seconded by Chad to adopt the Agenda (carried).</p>	<p>Decision</p>
<p>3. Review and approval of minutes (April)/Lecture et adoption du compte-rendu de la réunion (avril)</p> <p>Sam proposed and Elaine seconded that the minutes of the May meeting be approved as circulated. They are to be posted on the ASH website by Alice.</p>	<p>Decision</p>
<p>4. Councillor’s report/rapport du conseiller (Nathaniel Mullen for Mathieu Fleury)</p> <p>Mathieu Fleury could not attend tonight because of another engagement. Here are some updates:</p> <ul style="list-style-type: none"> • Trees have been planted and grass has been laid at the corner of Rideau and Charlotte. The white fences are still up to keep the people from going on the new grass. • Change in traffic pattern at the corner of Laurier and Nicolas. Circulation will remain challenging during construction. • Traffic calming measures on Mann Avenue will be implemented before September. • During the Spring Clean-up, large amounts of litter was found again at the back of Strathcona Heights. The Councillor’s office will continue to work with the owners of Strathcona Heights to address the situation. A pedestrian path will be improved and trees will be planted. • The Councillor will make a donation of \$1,000 to ASH for the Fall Community BBQ. ASH needs to send a written request to the Councillor. 	<p>Information</p> <p>Follow-up for Christopher</p>
<p>5. Questions from the floor for the Councillor/ questions du public au Councillor</p> <p>Q: Is there any possibility of opening the entrance to Chapel where it is one way to facilitate access to the 417 as a temporary measure to mitigate the loss of the other access?</p> <p>A: This option was probably studied before and Strathcona Heights is dense with children so it may not be possible or safety reasons but will follow up with the Councillor.</p>	<p>Information / discussion</p>

<p>Q: Can you give us an update on 560 Rideau? A: We don't have any news. Q: When do you expect a response from Richcraft regarding 560 Rideau? (Sue can you make this question clearer?) A: We have no news but we will follow-up with them.</p> <p>Q: Where is the policy on conversions? A: The interim moratorium by-law is in effect, the study is ongoing, consultations will occur throughout the summer to be followed by a report and proposals.</p> <p>Q: Can you give an update on 458 Nelson? A: 458 is on the agenda for later tonight, I prefer to discuss it at that time.</p>	
<p>6. Treasurer's Report / Rapport du trésorier (Kyle)</p> <p>The Treasurer could not be present tonight but he forwarded the following information in an e-mail which was transmitted to the Board by Christopher:</p> <p>A) The balance for the ASH chequing account is \$10,465.20 and for the savings account: \$6,812.62</p> <p>B) No info yet on amount needed for the rink BBQ, despite 2 emails and 2 phone calls . Kyle will continue to follow-up.</p> <p>C) Kyle will continue to review software options for membership, most are quite costly. Kyle will present concrete ideas at the retreat.</p> <p>D) Kyle proposed a motion to cancel the ASH phone line. We get approximately 1-2 phone calls a month. Most interaction now takes place over email, with directors and/or volunteers following up at no cost using their own telephone infrastructure. This process would save about \$500 annually for ASH.</p> <p>The following motion was proposed by Sophie and seconded by Eric: the motion calls to cancel the ASH phone line and rely on emails, the ASH mailbox, face to face interaction etc, as a means to communicate with ASH.</p> <p>All were in favour, the motion was carried.</p> <p>E) Kyle looks forward to supporting and assisting Eric and Jane in their capacities as Co-Chairs of the Fundraising Sub-Committee.</p>	<p>Information</p> <p>Follow-up by Kyle</p> <p>Follow-up by Kyle</p> <p>Decision / Follow-up for Kyle to cancel the phone line</p>
<p>7. Update on VP position (Christopher)</p> <p>Deferred to the retreat.</p>	<p>Follow-up, to be added to the Retreat's agenda</p>

<p>8. Special events/Évènements spéciaux</p> <p>- Annual ASH Board Retreat (Christopher) Sunday 21 July is the most popular date to get as many BMs as possible. Board Members are asked to save the date on their calendar. The Retreat will be held from 9:00 to 5:00. A few options exist for locations: Sally’s cottage, , City Hall or possibly the Inter Pares boardroom.</p> <p>Items for the Retreat’s agenda are: 1-Review of the last annual retreat – objectives and outcomes 2-Committee Work – review of TORs, progress reports on past to present, and upcoming issues and priorities of all committees 3-Executive positions on the Board 4-Community engagement approach and strategy for residents and business owners of Sandy Hill in general but with a focus on Zoning Amendment and infill Guidelines II (including high rise buildings) 5-Vision and Mission</p> <p>- AGM Lessons Learned Feedback (Eric) The document was circulated as a draft. It is mostly a reference document to support the team who will be organizing the next AGM. There are a number of suggestions that will need to be reviewed.</p> <p>- September 21 ASH Community BBQ/Farmers Market (Sam) This special event will be held the 3rd Saturday of September; The Yard Sale in the morning and the BBQ in the afternoon with the Farmer’s Market (to note: the Farmers’ Market is usually held from 9:30am to 1:30pm). Alice is to work with Fiona in organizing the Yard Sale. It was suggested that Block Reps could be involved with posters put up in advance. Other means of publicity suggested were the ASH Website and Image.</p> <p>Sam will organize the BBQ, volunteers are always needed. It was suggested to have an ASH membership table, live music, and invite other associations to have a table. It was suggested that ASH consider charging \$1.00 for burgers but no decision was made. It was suggested that Sam starts approaching shops for donations ASAP.</p>	<p>Decision Follow-up, Christopher to place the 3 options on Doodle for BM to vote.</p> <p>Follow-up: Chad will circulate a reference document on how to define a mission statement</p> <p>Follow-up: Eric to send the document to Alice for posting on the ASH drop box And add this item for discussion at the Retreat under Governance</p> <p>Action for Alice</p> <p>Action for Sam</p> <p>Follow-up for the Fundraising Sub-Committee on charging \$1.00 to be discussed at the retreat or at the August meeting</p>
<p>9. Committee reports / rapports des comités</p>	
<p>9.a Communications, Membership and Outreach (Sub-committee: Fundraising) / Communication membres et engagement de la communauté (Sous-comité : Levée de fonds)</p> <p>- Engagement of Volunteers (e.g., Sustainable Living Learning Series)</p>	<p>To be discussed when the Bylaw and Environment committee is set up.</p>

<p>Alice indicated that members of the Communications Membership and Outreach recently met and they made the following recommendations:</p> <ol style="list-style-type: none"> 1) the Co-Chairs of the committee will be Kyle and Alice. 2) The Committee will meet when required, it has no set meeting date. 3) Suneeta will be the Lead on a working group called Vision Sandy Hill, which will fall under the Communications, Membership & Outreach Committee. This WG will focus on special projects related to the 're-branding' of Sandy Hill. 4) From the ASH membership forms we have a list of people interested in volunteering for special events and committees; people will be contacted to confirm their preferences. 5) A meeting for block representatives was held, so far there are 10 reps for the blocks between Chapel and Range Road. Participation is concentrated and Block Representatives are needed in other areas of Sandy Hill. The Farmer's Market may be a good place to reach out. Suneeta will draft a letter to hand out when recruiting new Block Representatives. A follow-up meeting will be scheduled in September. <p>Christopher asked all committee members to take a look at the volunteer's list that was circulated by Elaine and call the potential volunteers to engage them – we otherwise lose on the opportunity.</p> <p>- Fundraising Sub-Committee (Eric)</p> <p>Eric reported on the recommendations for the Fundraising Committee:</p> <ol style="list-style-type: none"> 1) That Fundraising will become a Sub-Committee of the Communications Membership and Outreach Committee rather than a new committee. 2) The two Co-Chairs of the Fundraising Sub-Committee will be Jane and Eric. They will report to the Co-Chairs of the Communications, Membership and Outreach. 3) The Fundraising Sub-Committee will meet every second week of the month on Monday evening. 4) TOR will be drafted for the Fundraising Sub-Committee based on the following: <ul style="list-style-type: none"> • The first objective of the Fundraising Sub-committee is to raise enough money to continue to balance the ASH budget. • Most fundraising efforts will focus on or around the four big yearly ASH activities: the fall community BBQ, the One and Only Craft Fair, the Winter Carnival and the AGM. • For each of these activities, ASH will try to recruit members. • ASH should look at investing in a portable stand-up display (for membership info, etc.) to be used at ASH and other public activities. • The Sub-Committee will develop a strategy to better target local businesses and keep track of donations. • Other fundraising activities aimed at raising large sums are welcome but they should be tied to a specific cause and have a defined monetary objective. 	 <p>Suneeta to draft a letter</p> <p>BM's to call volunteers to join their committees</p> <p>Follow-up TORs to be drafted</p>
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<p>- Inter Pares (Eric) Inter Pares sent an email to ASH indicating that they will not continue their corporate sponsorship of ASH as they are entering a period of uncertain government funding. However, they will remain corporate members (3 years); they are offering their boardroom as a potential meeting space - as an in-kind donation - for our annual board retreat. Lastly, the organisation would like to make a 20 minute presentation plus Q&A about its work to Action Sandy Hill at a Board meeting this fall or winter.</p>	<p>Eric to follow-up with Inter Pares for a presentation in October and the size of their room</p>
<p>9.b Planning, Development and Transportation/Urbanisme et transport (Sous-comités : Zonage et aménagements intercalaires résidentiels; Revue des demandes d'aménagements; Patrimoine)</p> <p>- What is meant by the "Development project" in the Richcraft park agreement (condo vs. sales office?)</p> <p>This question was raised at the last ASH meeting regarding what will happen to the park in three years. The Board reviewed the language of the MOU and there was an agreement that the construction of a sales office does not qualify as the kind of development that ASH, the City or even Richcraft had in mind when the MOU was drafted and signed. As such, the MOU may not be a binding document. Chad recommended that this question be examined by our Board Members with a legal background when the need arises.</p> <p>Chad indicated that the Planning, Development and Transportation Committee met on May 28. Chad provided a summary of the meeting. (Minutes of this meeting are posted on the ASH website for reference, below are some highlights)</p> <p>The committee has the following four Sub-committees:</p> <ol style="list-style-type: none"> 1. Infill Study Phase 2 & Zoning (Sophie Beecher & Yves Le Bouthillier co-chairs), members include: Diane Whalen, Tom Laverty, Eugene Derenyi, Louise Shaughnessy, Karina Kraenzle, Judith Rinfret, Susan Young and Chad Rollins. 2. Heritage (Katherine Spencer-Ross & Sophie Beecher co-chairs), members include: Elaine Koren & Anthony Friend. 3. Transportation (John Verbaas & Sophie Beecher co-chairs), members include: Elaine Koren. 4. Development & Application Review Committee (DARC) (Judith Rinfret & TBD co-chairs), members include: Katherine SpencerRoss, Diane Whalen, Larry Newman, Elaine Koren, and Eugene Derenyi 	

<p>June 18 Committee Meeting Viner assets INC came with a proposal for a nine-storey building at Laurier/Friel. Lots of negative, in particular the size of the project - 700 beds. But some positive factors, including the fact that it is purpose-built, professionally managed, lots of amenities, and is a combination of heritage buildings and new ones. The committee needs to discuss further. This project - and others like it - is part of a broader discussion on the development of a vision for Sandy Hill.</p> <p>458 Nelson (not covered by the moratorium) A six-page document was provided to Board Members by Eugene Derenyi regarding a request for Councillor Fleury to withdraw his delegated authority for the 458 Nelson street conversion, making a compelling argument that it's not a conversion but a demolition.</p> <p>Chad: The Planning Committee would like to bring a motion for Mathieu Fleury to use his delegated authority to refuse the application. Then the site plan control application would go before the city's Planning and Development Committee, becoming a public process.</p> <p>Motion: for the board to officially ask that Mathieu Fleury pulls his delegated authority when the application for 458 Nelson will come to him for action.</p> <p>Yves seconded the motion. All were in favour. The motion was carried.</p> <p>Yves proposed a second motion regarding the 458 Nelson application, to ask Councillor Fleury to arrange a meeting with the city's Legal department to discuss the definition of conversion in this particular case. However, the motion was withdrawn by Yves. The Counsellor's advisor, Nathaniel, will bring the subject tomorrow morning to the counsellor attention.</p>	<p>Decision</p>
<p>9.c By-laws and Environment/Arrêtés municipaux et environnement</p> <p>No report this month.</p>	
<p>9.d Governance New Committee</p> <p>1 - Establishment of the committee The issue of conflict of interest was raised at the April AGM and at the June ASH meeting it was agreed that a governance committee would be required to draft a policy and examine other governance issues. Therefore, establishing a governance committee is the first order of business. Given the sensitivity of the subject the committee needs to be transparent and it cannot operate informally.</p> <p>A motion was proposed by Yves for ASH to establish a committee on governance, seconded by Chad. All agreed, motion carried.</p>	<p>Decision</p>

<p>Michael presented the TORs for the Governance committee. He indicated that they were drafted very broadly and that the ASH Bylaw always supersedes the TORs. Michael asked the Board to approve the TORs.</p> <p>Elaine suggested an addition to the TORs, namely that the governance committee look at governance activities of other ASH committees when governance issues occur, and to make recommendations to the Board.</p> <p>The proposed TOR amendment is as follow: Article 8 - To examine and make recommendations of activities of all ASH committees to ensure that they follow the ASH Bylaws, on request and with permission of the Board.</p> <p>Chad asked whether the exact applicable laws be quoted, instead of using the general terminology -with applicable law-.</p> <p>It was suggested that the last two lines of TOR be taken off.</p>	
<p>A motion was made by Christopher to accept the TOR as amended. Bob seconded All were in favour, the motion carried.</p>	Decision
<p>2-Appointment of co-chairs A motion was made to have Yves and Michael as co-chairs. Moved by Chad and seconded by Suneeta, abstention by Yves and Michael All agreed. Motion carried.</p>	Decision
<p>3-Approval of priorities There was a brief discussion about the composition of committees and <i>in camera</i> meetings. Michael was asking for directions or a mandate from the Board for the governance Committee to pursue these issues.</p>	Decision
<p>CHAD: Motion to review governance issues raised at the AGM such as listed in Eric's email. Seconded by Elaine, approved by all, motion carried.</p>	
<p>4-Liability insurance The Board has no Directors and Officers liability insurance. Michael identified it as a vulnerability for all Board Members. The cost is quite low, and equivalent to the cost of our current phone line (which we are cancelling). For associations like ours with 0-\$50,000 in revenues, a \$1,000 000 policy should be sufficient and it would cost approximately \$393.00 per year.</p>	Decision
<p>Christopher proposed motion that we invest in the Director and Officer insurance as presented this evening by Michael Marin. Second by Elaine, Approved by all. Motion carried.</p>	Decision

<p>9.e Town & Gown/Ville et Toge (Christopher)</p> <p>The meeting on housing was held and it covered two main issues:</p> <p>1-There was a presentation by the city on the definition of a rooming house. The City admitted that the ambiguous and often conflicting understanding internal understanding is a real problem, as there is no consistency because of so many different definitions and interpretations. The City is in the process of drafting a clear definition. They will put together a document and will share with us. The commonly held view that a lock for each door is part of that definition is wrong and its origins can be traced back to a former City employee’s personal checklist .</p> <p>2-Indoor furniture used outdoor. In the past, the city did not want to act on this matter. ASH presented the issue as a public safety matter by demonstrating how upholstered furniture being used outdoors is a fire hazard and that fires in Sandy Hill can spread quickly to neighboring properties, as witnessed at Ayoub’s fire a few years. There is buy-in by the Student Federation, and the bylaw officers also agreed to push for enforcement activity to see the removal of indoor furniture being used outdoors.</p> <p>The next Town and Gown meeting will be Thursday, June 27 at 5:00 at the Desmarais building. An announcement will be made by the U of O at that time regarding the RFP / accommodation for first year students.</p>	
<p>10. Community relations/Rapports avec la collectivité</p> <ul style="list-style-type: none"> - Street Liaison Person/Block captains Already covered in section 9.a - SH real estate agents Deferred to the retreat - Relationship with APUO Deferred to the retreat 	<p>Follow-ups: two items to be added to the Retreat’s agenda</p>
<p>11. Future meetings/Prochaines réunions</p> <p>27 June: T&G meeting, UofO will make a presentation 21 July: the ASH Retreat 26 August: the ASH Board Members Meeting</p>	<p>Information</p>
<p>14. Adjournment / Fin de la session The meeting was adjourned at 22:05</p>	