



**Board Committee Meeting
Réunion du Conseil**

Monday, January 27, 2014 Lundi le 27 Janvier 2014
7:00 PM to 9:00 PM 19h00 à 21h00
Sandy Hill Community Centre Centre communautaire Côte-de-Sable

Minutes / Procès verbal

Present/Présents:

Eric Audet, Robert Forbes, Jane Gurr, Suneeta Millington, Chad Rollins, Kyle Simunovic, Sally Southey, John Verbaas

Regrets/Absents:

Sam Almsaddi, Sophie Beecher, Christopher Collmorgen, Christopher Hynes, Alice Kwong, Elaine Koren, Yves LeBouthillier

Resignations/Démissions

Michael Marin

#	Item / Sujet	Action
01	Welcome/Bienvenue At 7:02 pm the meeting was called to order. Chad welcomed Board Members and the residents in attendance. Board Members and residents introduced themselves in a tour de table.	
02	Review and Approval of Agenda/Lecture et adoption de l'ordre du jour The agenda was approved with two amendments: to add 'Community Garden' as a topic for discussion under 8.d and, to add the Block Representatives Report as a regular update also under 8.d The proposition was moved by Bob and seconded by Jane to approve the agenda with the two amendments (carried).	Decision
03	Review and Approval of Minutes (November) Lecture et adoption du compte-rendu de la réunion (novembre) Sally moved and Bob seconded that the minutes of the November	Decision

meeting be approved (carried).

04 Councillor's Report/Rapport du Conseiller (Mathieu Fleury)

Information

Mathieu Fleury congratulated the Board for the success of the Winter Carnival.

Regarding the Rideau River pedestrian bridge, Mathieu indicated that there is budget element attached to the project and they are hopeful that the construction will start this summer.

According to Mathieu, in the past, the City has been criticized on the way it has handled public garbage. The City is doing a pilot project along Elgin putting garbage cans with recycling stations. The City will soon be extending this program to Laurier Street, east of Elgin.

This summer the City will hire a student to focus on solid waste by-law enforcement. The new City Official will enforce by-law regulations related to front yard and garbage. The City will pinpoint buildings of concern and take action. The City is not changing its policy but rather improving its services.

There is a meeting scheduled for the Chapel/Beausoleil intersection, on Feb 12th at the Rideau Library. Mathieu and others at the City are working hard to improve the Highway Traffic Act but until then they have to find a creative way to make this crossing safe. Their efforts go back many years, consulting with De La Salle and other community partners. Currently there is a 3-way stop sign, the desired outcome is to force cars to stop at a pedestrian crossing at Beausoleil and not be able to turn into or out of Chapel.

5) The Rideau Centre is going through significant changes and the LRT is progressing well. On the Mackenzie side of the construction, the walls are coming off. The construction will encroach on the sidewalk temporarily. If the sidewalks are not adequate or the access to buses is compromised, Mathieu wants to be informed. From April to July, The Bay will be re-doing their façade. This construction will also impact sidewalk access. Mathieu will keep the community up to date.

05 Questions from the Floor/questions du public

Information

Q: The art component for the pedestrian bridge can begin once money has been allowed. If the money is guaranteed, will someone contact the artist(s)?

A: Yes, we will inform ASH and we will inform the person responsible for this program as they finalize the design for the footings of the bridge.

Q: Will there be signalling lights at the Chapel/Beausoleil crossing?

A: Flashing pedestrian lights are confusing for cars. The best light is a regular traffic light. However, for Beausoleil, the volume of people crossing is too small to meet the requirements for a traffic light to be installed. Instead we are using stop signs, next summer we will add road paint and maybe in the future, a raised crossing.

Q: The predominant usage for this crossing is by children and students, and less by adults. There are three schools and a day care near by, this should be considered for a full intersection traffic light.

A: The Highway Traffic Act puts cars first as a top priority but hopefully this will change and once we have a new set of tools we will be in a better position to change the intersection.

Q: This is an issue that schools and parents have been working on for a long time and there has been no movement on this file for years so I would like to thank Mathieu for his action.

A:-

Q: At the old transit way next to the Arts Building, there is a ramp for wheelchairs for which the access is blocked.

A: Mathieu will look into it.

Q: Concerning Rideau / Beausoleil, there are problems on Chapel street as the speed and the number of cars has increased. I would like the City to consider something to discourage car traffic.

A: We are always looking at ways to discourage traffic. Last year was the worst, we want to see how traffic will react once construction is finished.

Q: Can you provide an update on 560 Rideau as to where it is in the process and where the City stands, and the same for 400 Stewart?

A: We recognize that Rideau Street should have buildings that carry more height but not 31 storeys. We have a lot of problems with this application. However, I have to underline that the application is not complete yet. We lost twice at OMB and we will assign someone, possibly Melanie Knight, to manage the city's re-examination of the Upper Rideau Design Plan, as we want to be ahead of the game.

Q: Main Street, will it be reduced to one lane?

A: Main Street will be the first 'complete street', it will change the design

of the street but I am not sure if we are going to have one lane or whether we will be keeping two.

06 Treasurer's Report (Kyle)

Information

-Accounts Update

ASH accounts as of 30 November 2013:

-chequing: \$11,870.75

-savings: \$6,818.62

-Signing Authorities

We are working to update the signing authorities to our two accounts with Desjardins. We have to pass a motion tonight and the designated Board Members with signing authority need to fill out a form and return it in person to Desjardins. Otherwise the change of signing authority will not be effective.

The motion was moved by Kyle and seconded by John that the representatives authorized to administer the Corporation's folio 544651 at the Caisse populaire Rideau-Vision D'Ottawa Inc., and to sign any agreement required therefore will be:

**Decision
Action
Chad
Bob
Eric**

Treasurer, Kyle Simunovic
President, Christopher Collmorgan
Vice-President, Chad Rollins
Vice-President, Robert Forbes
Secretary, Eric Audet
Under the signature of two (2) of them. (Carried)

**07 Special Events/Évènements spéciaux
-Winter Carnival (Barbara Brockman)**

Information

Barbara Brockman, the coordinator of the event, thanked ASH for its financial support and the support from volunteers, including Eric Audet who helped organize the event. The Greek Council provided a few young volunteers. Barbara indicated that the horse-drawn wagon ride was a big hit again this year, packed with children until the very last ride. The outdoor games on the rink were also a big success. The same can be said of the hot chocolate, the popcorn and the maple taffy tables. Thanks to François Bregha, Jane Waterston, Diane Beckett, Susan Young and Pastor Matthew of the Sunnyside Wesleyan Church for serving hot chocolate, maple taffy and popcorn in the cold.

The magician, a young resident of Sandy Hill, attracted over 65 children. His price was \$150.00 after discount, he normally charges more. The indoor craft table was well attended, the only disappointment was with the potluck dinner. There were only a few dishes and not too many families. There are miscellaneous supplies left over and stored in Barbara's basement that will be available for next year's carnival.

Finally, thanks to the sponsors which included: Mathieu Fleury for \$100.00; Ayoub's Mini-mart donated a \$30 gift certificate; Pastor

Matthew from the Sunnyside Wesleyan Church provided free popcorn; Coffee TAN for their free coffee; Laurier Office Mart for their \$20 printing gift certificate; and of course ASH who funds the majority of the event.

The final amount for this event was \$898.89 which included \$76.00 for the purchase of maple syrup; \$60.00 for the support staff (2 students) leading games with children; \$762.89 for Costco food and supplies, hot chocolate, craft supplies, magician and the horses.

Eric indicated that soda drinks left over from the fall BBQ were made available and we still have about 240 cans for the next ASH event, stored in his basement in the meantime. Eric also indicated that the City strongly recommends that insurance be taken out when holding these type of events. Given that he had to sign for the park permit on behalf of ASH, it was timely that ASH recently acquired insurance for Board Members. As for lessons learned, the park permit and the room at the SHCC should always be reserved well in advance.

Chad indicated that the insurance may not cover special events, he will look into this matter and come back to the Board.

Action Chad

-AGM Sub-Committee (Eric)

The AGM is normally held in mid-May, however, the first meeting of the organizing committee should happen in February. Ideally, the committee should be composed of three Board Members. Eric is interested in working on this committee and asked other interested Board Members to forward him their names so that a meeting be scheduled soon.

Bob and Chad agreed to join the temporary AGM committee. Jane indicated that she will help with the election part of the AGM.

Decision

Eric to set up a first meeting in February.

Action Eric

Suneeta raised a question for Mathieu Fleury:

The Sandy Hill Celebration Group had a discussion regarding a showing of the documentary film 'The Human Scale'. One suggestion is to have the projection of the movie coincide with the writers' festival. There are some synergies between the festival and the theme of the documentary.

Mathieu: we are very open to this suggestion. David Chernushenko did a second movie on cycling in sustainable cities, we plan to have a projection of his movie in a park. Maybe we could do something similar for the Human Scale movie? It might also be worth checking with the University.

Suneeta: The movie is coming out on DVD which may make it easier for any type of projection, there are lots of ways to frame it. There is interest at the moment, we could reach out to other community associations, and try to plan for this spring maybe April.

**Action
Suneeta**

08 Committee Reports / Rapports des comités

Information

08.a Governance/Gouvernance (Kyle) Conflict of Interest Policy

Kyle: all the documents are ready for a special meeting to be held, we need to find a date convenient to most Board members.

Michael Marin has recently resigned, he has moved to a different part of town. We will send a Doodle email with a few dates so that the meeting can be held before our February Board meeting. Possibly the week of Feb 10th but not the 12th. Kyle is to resend all the documents previously circulated.

**Action
Kyle**

The owner of Hill Top Restaurant has offered ASH to use a room in his restaurant if need it.

08.b Planning, Development and Transportation/Urbanisme et transport (Sous-comités : Zonage et aménagements intercalaires résidentiels; Revue des demandes d'aménagements; Patrimoine)

Information

-Special Housing Committee (SHC) Report (Bob)

1. Board of Governors

As you know, December was a very eventful month for the SHC, as was November. We made a convincing presentation to the UofO Board of Governors and got a lot of verbal support from various members of the board, particularly the Globe and Mail's Jeffrey Simpson.

2. RFI

Disappointingly the University still went ahead with their RFI, which contained no real assurances for Sandy Hill, despite some reassuring wording the cover letter ("It is in our collective interest that Sandy Hill forever remains an attractive, balanced and healthy residential community.") However it goes on to say that the University will consider "potential projects with frontages on Laurier Avenue, King Edward Avenue, Rideau Street and Mann Avenue". The RFI will close January 30th, and we've been promised to be "informed of developments".

There was substantial media coverage of this in the Citizen, on CBC Radio, Radio Canada, Unique FM, and the EMC.

Next Steps

1. Letter back to UofO reminding them of their commitment to consult with ASH on specifics of the RFI.
2. Reminder of petition signatures and that the neighbourhood is a strong asset.
3. Community associations are collectively calling for a city-wide Student Housing Strategy.
4. Both Laurier-Friel and RFI plans are independent of any plans.
5. SHC has a variety of other ideas and activities.

-Planning Committee Update (Chad)

1. Planning Committee Overall:

- a) We've had 2 planning committee meetings since the last board meeting, and numerous sub-committee meetings.
- b) Chad Rollins met with Dennis Jacobs, Planner to discuss ways in which he could work for ASH, he will prepare a proposal.
- c) Chad Rollins proposed that the Board approve up to \$1,000 to engage a planner to advise us on the Laurier/Friel proposal.

After some discussion on priorities, the motion was moved by Jane and seconded by John that the Board approve up to \$1,000 to engage a planner to advise us on the Laurier/Friel proposal (carried).

Decision

2. Infill/Zoning/Conversions (Planning studies):

- a) Infill Phase 1 & 2 and Residential Conversions Studies are all scheduled for Planning Committee March 25th
- b) The City held a design charette on Infill 1 already, Sophie Beecher and Diane Whalen attended, another is scheduled for tomorrow on Infill 1 & 2, Diane Whalen and Chad Rollins will attend.

3. Planning and Development (DARC)

- a) Laurier/Friel – The City Planner is currently writing her report, Chad Rollins and Bob Forbes will meet with her next week to discuss.
- b) 400 Stewart – Planning department has or soon will send a response to the applicant, we understand that they will ask that the proposal be considerably revised, after which our Councillor's

office will arrange a public meeting if necessary.

4. Heritage:

Marc Aubin from the Lowertown Community Association has completed research on the heritage markers that will be installed as part of the Rideau Street Redevelopment. ASH and LCA will now recommend some criteria for selecting the businesses that will receive markers but have suggested that the City's Heritage Planners be responsible for making the selections.

5. Transportation :

- a) Beausoleil/Chapel intersection – public meeting will be held Wednesday, Feb 12, 2014 at 6:00 PM at the Rideau Street Branch of the Ottawa Public Library.

6. Student Housing Strategy:

- a) The draft letter was circulated to the Board on December 2nd, no feedback has been received which is taken to mean that there were no objections.
- b) We now have tentative support from about fifteen community associations around the City, the draft letter is circulating amongst them for approval.

Mathieu Fleury presented to ASH a map on property ownership in Sandy Hill. The map lists single property and multi-property owners. It was done before Christmas and represents a snapshot of owners up to that date.

08.c	By-laws and Environment/Arrêtés municipaux et environnement	Information
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No update

08.d	Communications, Membership and Outreach (Sub-committee: Fundraising)/Communication, membres et engagement de la communauté (Sous-comité : Levée de fonds)	Information
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-Fundraising (Jane)

The fundraising activities have been mostly limited to membership recruitment. However, we are working on a follow-up to the petition signed by the 1000 residents. We drafted a letter to get back to them and encourage them to become members.

-Membership (Eric)

Eric has taken the responsibility of membership applications from Alice until she is back. We have received 6 new members in the last two months.

The owner of the Hill Top Restaurant offered ASH to hold a fundraising activity in his restaurant and a portion of his profits would go to the fundraising.

**Action
Follow-up
when
fundraising
is required**

-Chapel Street Splash Pad Revitalization Survey (Suneeta)

Suneeta would like ASH to have a presence on Twitter. It was noted that ASH needs a policy on how to use Twitter but no one has had the chance to do it yet.

-The deadline for input to the Splash Pad Revitalization survey has passed, 35 responses were collected and a meeting will be held next week Feb 5th at the SHCC at 7:30. Results suggest that a lot can be done and most of it will be low in cost, the next step will be pricing the suggestions. Suneeta will follow up with Vivienne to canvass the Block Reps. Continued outreach will be necessary to further strengthen the legitimacy of consultation efforts.

**Action
Suneeta**

- Not specific to the splash pad, the 150th anniversary of Confederation is coming up in 2017. Sandy Hill has an historic character with regards to development of our nation, there is an opportunity to tap into this narrative, feeding into the renaissance of Sandy Hill. This anniversary may be an opportunity to tap into the diplomatic community and the National Capital Commission.

-Community Garden (Caroline John)

Caroline John was invited by Suneeta to inform the Board of the new community garden project. The application for this project is due January 30th. The association is looking for a grant to pay the \$2,000 needed for the soil test. If accepted, the community garden will be located at the back of the All Saints Church. Mrs. John is interested in obtaining a letter of support from ASH. Chad accepted to draft such a letter on behalf of ASH.

**Action
Chad**

The motion was moved by Suneeta and seconded by Chad for ASH to provide a letter of support to the Sandy Hill Community Garden Project (carried).

Decision

-Block Rep Update (Vivienne Bartlett)

The Sandy Hill Block Representatives currently number 34. The Block Rep web page has recently been updated to include the map showing

which blocks are represented. We would appreciate any help from the Board in finding Block Reps for the remaining blocks of Sandy Hill, particularly in the south and north ends of the neighbourhood. Viv and her group are planning a meeting /social for the last week of February. The event will take place at Viv's home but we would appreciate funding from ASH to pay for some light refreshments.

We would also like to remind members of the Board that the Block Reps have been compiling email lists for their streets, who are not necessarily ASH members. Any information that would be of interest to the community can be sent to Alice or Vivienne to be forwarded onto the network.

Questions for the Board:

The Block Reps raised two questions to the ASH Board concerning rooming houses and trees (see below). This month block reps have requested an update from the board on:

1. The proposed Laurier-Friel student housing project.
2. An update on Conversions and what will happen post-moratorium.

**Action
Chad**

Questions from Last Month

1. Rooming Houses

Why is the Harmonised Licensing By-Law not being applied by the City to regulate Rooming Houses and proposing that the ASH Board take up the issue of Rooming House regulation and treat it as a matter of equal importance to conversions and infill.

2. Trees

Concerns about the degradation of Sandy Hills distinctive tree canopy and the recommendation that ASH seeks a number of volunteers to act as a Tree Protection and Information Group.

08.e Town & Gown/Ville et Toge

-Update from the last meeting (Bob)
Town and Gown Report

The only update is a meeting of the T&G Housing Working Group on January 8th.

Mandate

- Discuss and recommend ways of and find ways to implement bylaws, practices and actions aimed at improving the overall condition and quality of housing within Sandy Hill. The group will also discuss planning policies at the municipal level as they relate to improving the condition and quality of housing within Sandy Hill.

Meeting

- Attended by ASH, local community representatives, John Dickie (Eastern Ontario Landlord's Association) Michel Guilbeault (UofO), Nathaniel (councillor's office), Geri Blinick (SHCHS).
- History of the group is information for students, landlord packages (still to come)
 - Rooming Houses, Conversions, Derelict properties (all dropped)
- However, will arrange a Rooming House Presentation next time.

Summary of Planned Activities

1. Information package for landlords
2. Engaging underperforming landlords and property managers
 - a. Property standards
 - b. Tenant behaviour
 - c. Can block reps identify key properties in Sandy Hill?
3. Student rentals
4. Maintaining community/density of student housing /domino effect * ASH
5. Best practices of other near-campus communities and universities * ASH

Lots of enthusiasm from the group, though muted from UofO.

Sally: we should try to approach Jeffrey Simpson, he has experience with Kingston (close relationship with Queen's) and he welcomes ideas.

09 Community Relations/Rapports avec la collectivité

No update

10 Future Meetings / Prochaines réunions

Information

There will be a special meeting during the week of Feb. 10th and our regular Monthly Board meeting will be held as usual the last Monday of February, on the 24th.

11 Adjournment / Fin de la session

Chad brought a motion to adjourn the meeting at 21:23, seconded by Bob.
